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| **Enquiry form – Arts Based Learning fund** |
| **Question:** | **Answer** |
|  | **Type** | **Other Info** |
| \*What is your organisation's name? | Free Text | Fill in your own details |
| \*What is your organisation's legal name? | Free Text | Fill in your own details |
| If your organisation is known by any other name, please give that name as well | Free Text | Fill in your own details |
| \*Organisation address details: Building no, Street, Town/city, Postcode | Free Text | Fill in your own details |
| \*Organisation Telephone number | Free Text | Fill in your own details |
| General email address for your organisation | Free Text | Fill in your own details |
| Organisation website (if applicable) | Free Text | Fill in your own details |
| \* Please briefly describe your organisation and the type of work that it does: | Free text – max 20 words  | Fill in your own detailsThe description might include the type of organisation e.g. a school, theatre company, and some brief account of the distinctive features of that organisation, for example, size, location, the type of work it undertakes or the type of people it typically works with. e.g. ?A theatre company working with children and young people in the Wirral? |
| \*Organisation Legal status | Box Tick Selection | Select all that apply:* Registered Charity
* Company (limited by shares)
* Charitable Incorporated Organisation (CIO) or Scottish CIO
* Unincorporated Association
* Community Interest Company
* Industrial and Provident Society
* Trust
* Other
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| Charity number (If applicable) | Free Text | Fill in your own details |
| Company number (If applicable)  | Free Text | Fill in your own details |
| \*First and Last name of Chief Executive – or equivalent Organisation Leader | Free Text | Fill in your own details |
| \*Please let us know how many staff are employed by your organisation (full time equivalent)? | Free Text | Fill in your own details |
| Please let us know how many volunteers your organisation has? | Free Text | Fill in your own details |
| \*As we are prioritising small to middle scale organisations to access enquiry calls, please give us an idea of the scale of the turnover of your organisation:What is the projected turnover in the current financial year? (please select from the drop down list) | Dropdown Selection | Select 1 from the following:* Under £25k
* £25k - £75k
* £75k - £150k
* £150k - £250k
* £250k - £400k
* £400k - £600k
* £600k - £1million
* £1million - £1.5million
* £1.5million - £2million
* £2million Plus
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| \*Primary contact details for the Enquiry:First name, Last name, Telephone number, Email Address | Free Text | Fill in your own details |
| \*Previous Contact: Please let us know if: | Box Tick Selection | Select 1 of the following options:* Your organisation has been funded by PHF in the last five years
* Your organisation submitted an unsuccessful application in the last five years
* Your organisation is new to PHF/Hasn’t been funded by PHF before.
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| How did you hear about Paul Hamlyn Foundation? | Free Text | Fill in your own details |
| \* Tell us a little more about the work you would like us to fund and what you hope to achieve through a grant? | Free text – max 100 words | Fill in your own details |
| \* Where would you like the work you are enquiring about to take place?Please tick UK Wide (if relevant) OR select all that apply | Box Tick Selection | Select all that apply:* UK Wide (in all 4 UK countries)
* East of England
* East Midlands
* London
* North East
* North West
* South East
* South West
* West Midlands
* Yorkshire and the Humber
* Northern Ireland
* Scotland
* Wales
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| \*Please select the strategic priority/fund where you feel you fit:(Referring to the information displayed on our website <https://www.phf.org.uk/our-work-in-the-uk>) | Box Tick Selection | Select all that apply - this is so we can determine any cross funding UK Wide (in all 4 UK countries)* Arts Access & Participation > Access and Participation fund
* Education & Learning through the arts > Arts Based learning fund
* Migration and Integration > Shared Ground Fund
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| If you have a specific question you would like to discuss, please add it here: | Free text – max 100 words | Fill in your own details |
| \*Please indicate here in what format you would like to receive a call back:(Phone/Zoom - the zoom link will be emailed to you when confirming to you) | Free text | Fill in your own details |
| Have you got any particular access needs we should be made aware of?We will make reasonable adjustments as required. | Free text | Fill in your own details |
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| **Equalities Monitoring** |
| To recognise the urgent need to address the historical power imbalance between who leads, creates and makes work, we will prioritise support to organisations that are led by, and work that is developed and delivered with (including as artists and or practitioners), people who are most affected by systemic oppression and or discrimination.This means Black, Asian and other groups who experience racism**[1]\*,** Deaf, disabled and neurodiverse people who experience the effects of ableism, and those that identify as sitting at the intersections of several minoritized identities as well as people who have not had financial support growing up. • **[1] \***At Paul Hamlyn Foundation, we recognise that people who experience racism are from diverse backgrounds and identities and are often grouped together under one term for ease (e.g. BAME). However, we are committed to naming and tackling the individual experiences of structural oppression people face as the racism they experience rather than conflating their experience as that of all non-white people.PHF is trialling the collection of diversity, equity and inclusion data to inform our work. We are requesting this information to help us ensure that our funding is reaching organisations, groups and individuals who are most affected by systemic oppression or discrimination. More information about PHF’s commitment to engaging with and centring diversity, equity and inclusion issues within our work is available [here](https://www.phf.org.uk/about-phf/#diversity-equity-and-inclusion) Please only provide anonymised information, i.e. in a way that does not identify or provide personal information about specific individuals.**We will use the information you provide to help us prioritise requests for an enquiry call if we are unable to fully meet demand.** We define an organisation as being led by people who are Black, Asian or from other groups who experience racism, if at least 51% of the senior managers, management committee, board, governing body and/or council self-identify in this way **[1]\*** The same percentage is used to define deaf/disabled-led and LGBTQI+-led organisations• **[1]\*** At Paul Hamlyn Foundation, we recognise that people who experience racism are from diverse backgrounds and identities and are often grouped together under one term for ease (e.g. BAME). However, we are committed to naming and tackling the individual experiences of structural oppression people face as the racism they experience rather than conflating their experience as that of all non-white people.Please answer the following questions to the best of your knowledge. If you need assistance calculating the percentages, please use this tool [**here**](https://percentagecalculator.net/)If you tick the first box, please select 'Don't Know' to Questions 2-4 & 6-9. |
| **Question:** | **Answer** |
|  | **Type** | **Other Info** |
| 1. We don’t collect this data and/or we are not in a position to answer these questions at the moment
 | Tick Box | Optional Tick box |
| \*2) Is your organisation led by people from Black, Asian or other Minority ethnic group? | Dropdown Selection | Select 1 from the following:* Yes
* No
* Don’t Know
 |
| \*3) Is your organisation led by people who self-identify as disabled? | Dropdown Selection | Select 1 from the following:* Yes
* No
* Don’t Know
 |
| \*4) Is your organisation led by people who self-identify as LGBTQI+? | Dropdown Selection | Select 1 from the following:* Yes
* No
* Don’t Know
 |
| \*5) How many people in your organisation are in senior staff / board / trustee positions? | Free Text | Fill in your own details |
| \*6) What percentage of these self-identify as women?(Please select approx.) | Dropdown Selection | Select 1 from the following:* Less the 10%
* 10% - 25%
* 25% - 50%
* More than 50%
* Don’t know
 |
| \*7) What percentage of these self-identify as men?(Please select approx.) | Dropdown Selection | Select 1 from the following:* Less the 10%
* 10% - 25%
* 25% - 50%
* More than 50%
* Don’t know
 |
| \*8) What percentage of these self-identify as non-binary?(Please select approx.) | Dropdown Selection | Select 1 from the following:* Less the 10%
* 10% - 25%
* 25% - 50%
* More than 50%
* Don’t know
 |
| \*9) What percentage of these self-identify their gender in another way?(Please select approx.) | Dropdown Selection | Select 1 from the following:* Less the 10%
* 10% - 25%
* 25% - 50%
* More than 50%
* Don’t know
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| Please tick this box, if you know that your organisation is led by, or has a substantial proportion of your staff and/or volunteers who are, people with lived experiences of the issues you work on: | Tick Box | By ‘lived experiences’ we mean “the experience(s) of people on whom a social issue, or combination of issues,has had a direct personal impact.” The definition is taken from Baljeet’s report: <http://thelivedexperience.org/wp-content/uploads/2017/07/The-Lived-Experience-Baljeet-Sandhu-VLE-full-report.pdf> which is a key source for this type of work). |
| We will use this information only for the purposes of assessing your enquiry request, managing or monitoring enquiries requested and related administration or research purposes (including for equal opportunities monitoring purposes).In submitting this enquiry request you are confirming that all the people named in your form have given formal consent for their names and personal information to be used for the purposes of this enquiry request. All personal data will be processed in accordance with our [**Privacy notice**](https://www.phf.org.uk/privacy-notice/) and applicable data protection legislation. |

NB \* where marked these are required fields. All others are optional.